

Creating a dispense from an authorisation record

This tip sheet outlines how to dispense a dose of Immunoglubuin (Ig) in BloodNet from a patient's BloodSTAR authorisation record. All Ig dispenses must be recorded in BloodNet.

Dispensing from an Authorisation treatment plan:

- **BLOOD**NET Test BLOODNET V O Session expires in 09:20 Help Feedback Orders Authorisatio Report Q Searc 2 Quick actions 13_{Active} 72_{Active} 0_{Active} 0 - BloodSTAR messages 44 - Dispense requests Create stock order > 1 - Partially receipted 11 - Dispatched 61 - Sent 0 - Dispensing discrepanci 14 - Planning sheets 2 - Unreceipted > Create special order Pending authorisa Create transfer > Stock levels > BloodNet news NBA news Templates > There is currently no BloodNet new Applications are now invited for Round 3 of the NBA's National Blood Sector Research and Development Print blank special order > Program 09/04/2018 Administration Applications close at 5.00pm 1 June 2018 (Australian Eastern Standard Time AEST). Three types of grants are being made available: Project Grants Access approval(s) pending for Royal Perth H Click to action.
- 1. Click on the 'Authorisation' tile on the BloodNet homepage.

2. Depending on how your Authorisation Dashboard is set up, you will see a list of your authorised patients and/or dispense requests and/or planning sheets. If present, review the patients listed under **Authorised patients** and if you can see the patient you're looking for click the blue drop down arrow against the patient name and then click on the '**Authorisation'** number link.

BLOOD NET	Authorisation			What do the icons mean O Page refresh in 02:10
Q Search	Planning sheets			Quick search
Home	Dispensing discrepancies Dispense.	episodes Pending authorisation		Authorisation number Authorised patient
Receipting	Authorised patients	Next to be requested date: 27/06/2018	All authorised patients >	Search
Stock movement	UR number: 001606178			BloodSTAR messages All messages >
Report inventory Reports Feedback	Date of birth: 25/06/1945 Authorisation: <u>ME82349H</u> Medical condition: Myasthenia (Administering facility: Noarlung Authorisation end date: 17/10/2	gravis (MG) a Health Service 018		There are currently no BloodSTAR messages.
			View	
	V MC CARTHY , Trisha	Next to be requested date: 27/06/2018		
	V SOSA, Jessie	Next to be requested date: 28/06/2018		
	V ROSALES , Kevin	Next to be requested date: 28/06/2018		
	Dispense requests		All dispense requests >	
	V ATKINS , Carlo	Expected infusion date: 27/06/2018		
	V FREDERICK , Ingrid	Expected infusion date: 27/06/2018		
	V PATTERSON, Leo	Expected infusion date: 28/06/2018		



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3. Alternatively, If you are unable to see the patient you are looking for under Authorised patients, click on the All authorised patients link which is located towards the top right of the authorised patients list. You will be taken to the All authorised patients screen where you can view and search all of the authorised patients at your facility. Once you've located the patient click on their Authorisation number link on the left of your screen.

All author	ised patients	ŝ					
Search							
Family name							
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UR number							
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	s	earch <u>Ck</u>	tar				
Results (160)						Page size 20 •
Authorisation	Patient-	UR number	Date of birth	Medical condition	Administering facility	Authorisation end	Next to be requested
BL82762R	ADAMS , Lonny	01075784	09/02/1963	Acquired hypogammaglobulinaemia — haematological malignancy and post HSCT	Flinders Medical Centre	12/10/2018	25/05/2018
HT23392Z	ARCHER , Preston	02104348	06/02/1958	Acquired hypogammaglobulinaemia — haematological malignancy and post HSCT	Flinders Medical Centre	22/10/2018	28/06/2018
UU535528	ATKINS , Carlo	010876049	25/12/1946	Acquired hypogammaglobulinaemia — haematological malignancy and	Flinders Medical	25/09/2018	31/07/2018

4. You will now be on the '**View authorisation**' page which displays the patient's authorisation details and their treatment plan. Scroll down the page to the treatment plan, locate the appropriate planned treatment and click on the '**Dispense**' link on the right of your screen.

KANE, Bra 26/08/1970 4 Facility ider Royal Perth Hos	in 7 year old, Male httfiers sear - A7978786 Eas	Etometonis							
Facility ider Royal Perth Hos	10fiers mai - A7978795 <u>En</u> t								
Authorisatio	on details								
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Authorisation in Approved date: Authorisation e Continuing supp Treating special	umber: ES76839P 28/05/2014 nd diete: 01/11/2016 yis conditional on a rev fait:	Here being conducted prior to	o this date		Japenni Con Indication: P Italiure to mou securn Ig3 lin Regiment M Treasting faci Administerin Dispensing f Last dispensi	apterns constantion access at monoy devices." Modulation: Environity on Monoya Analasa attif Request Infections and taxis demonstrated devices of Environity on Monoya reportant to access attigant Indering, depth constant loss entre Up Joness. Regimens: Materiaentana Store MRMAGAU 553 (Storg anna very 4 eests, (Intervenced) Teering actigative Regimens Materiaenta (Storg Storg anna very 4 eests, (Intervenced) Revencemeng factority, Regimen Teering and Revencemeng factority, Revencement and Revencement and			
Treatment plan This beatment plan this section of the sector of the environgebolate product									
Planned Data	Close type	Dose	Distus	Requested	Expected infusion date	Oute dispensed	Quantity dispersed	Action	
22/03/2018	Maintenance Dose	INTRAGAM 10 25.00 g	Dispensed		26/03/2018	26/03/2018	25 g of 25 g	MeerEdit Discense Return to Stock	
23/04/2018	Maintenance Dose	INTRAGAM 10 25:00 g	Planned	*	23/04/2018			Meetidi Dicerce	
	Authorisation Anthorisation Astronation Astronation Contrary acct Treating special Treating special Treating special Parent Dire 2000011 2000011	Authorisation details Authorisation stature Active Authorisation stature (ESYAGPA Approved age: 2005001 Contruing accels a constant on are Trading specialist Trading specialist	Authorisation details Auto-safe attaine 245m Auto-safe attaine 255002 Auto-safe attaine 255002 Contrump scopy is conducted on a newless being conducted proxi- Testing specialist Testing specialist Mainteen being conducted proximation of a newless being conducted proximation Testing specialist Mainteen being conducted proximation of a newless being conducted proximation Testing specialist Testing specialist Mainteen being conducted proximation of a newless being conducted proximation Testing specialist Testing specialist Mainteen being conducted proximation of a newless being conducted proximation Mainteen being conducted proximation Statistical Statistical Statisti	Authorisation details Jubration surface status Totaling surface status Data Data <	Autorisation defaults Autorisation watters (2000) Autorisation watters (2000) Autorisation watters (2000) Conservations and (2000) Conservations (2000) Autorisation (2000) Autorisation (2000) Conservations (2000) Autorisation (2000) Conservations (2000) Autorisation (2000) <	Autorisation details Autorisation water: c200001 Autorisation water: c20001 Autorisation: c20001 Autorisation: c20001 Autorisation: c20001 Autorisation: c20001 Autorisation:	<text><text><text><text><text><text><text><text><text><text></text></text></text></text></text></text></text></text></text></text>	Automission details Anonation status Atta A	



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5. On the 'New dispense episode' page, enter the Dispense date and Dispense time and scan or enter the lot number/s and quantities of the required product/s in the blue box on the right of your screen. Also, if the Expected infusion date is incorrect, click on the calendar icon and update the date to the date the patient is receiving their infusion. The Expected infusion date is very important as the patient's next treatment is calculated from this date. Finally, click the Save Dispense episode button at the bottom right of your screen to create the dispense episode.

	27/06/2018	dd/mm/yyyy		3	Scan	Der and quantity	Quantity	
Dispense time +	09:52	tih.mm (24 hour)			C3790550022C		3	
Dispense location	Please select	•			Add item		39	
Patient details								
amily name: ADAMS				Exp	ected infusion date *	28/05/2018	dd/mm/yyyy	
Date of birth: 09/02/19	84			Aut	torised dose: INTRAGAM	10 30 00 g		
Gender: Male				Trea	ting specialist: Dr KUSS	Bryone		
JR number: 01075784	- Flinders Medical O	entre			Head of H	aematology - consulta	nt	
34002067	78 - Repatriation Hosp	pital			Flinders N	ledical Centre		
Medical condition: Act HSCT	quired hypogammagk	obulinaemia — haema	tological malignancy and post					
Authorisation number	r: BL82762R							
Itomo for dian	ense							
items ior usp	rom the episode click	remove.						
To remove an item fr			Lot number	Qty	Expiry date	Price	Comments	Actions
To remove an item fr								

6. You will now see a **Dispense episode receipt** which displays the details of the dispense. You can print the receipt by clicking on the **Print from PDF** button on the right of your screen. You will also see a confirmation message at the top of your screen to inform you that the dispense episode has been saved.

✓ Dispense episode 2959732 has been sa	ved
Dispense episode receipt	Print from PDF
SA Pathology - Flinders Medical Centre Site (51AFMC)	
Dispense number: 2959732 Dispense date: 27/06/2018 Dispense time: 09:52 Dispense location: Family name: ADAMS Given name: Lonny Date of birth: 09/02/1963 Gender: Male	UR number: 01075784 - Flinders Medical Centre 340020678 - Repatriation Hospital Medical condition: Acquired hypogammaglobulinaemia — haematological malignancy and post HSCT Authorisation number: BL82762R Expected infusion date: 27/06/2018 Treating specialist: Dr Bryone KUSS
M Intragam 10 (10 g/100 mL) Lot no.: C3790550022C Expiry date: 04/11/2018 23:59 Quantity: 3 Unit price: \$584.93 Total price: \$1,754.79	Comments:
< Back to authorisation	



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